



# Fleet Needs Worksheet



You can significantly simplify your search for a fleet fueling solution by first determining your fleet's specific needs. Knowing the answers to these questions before you select a program will ensure you've selected the best solution for the success of your fleet fueling program.

**How many vehicles do you have?**  1-20  21-50  51-99  100+

**How many drivers do you have?**  1-20  21-50  51-99  100+

**How many of your drivers will require a fuel card?**  1-20  21-50  51-99  100+

**Which asset is more important for your operation to track?**  Drivers/Personnel  Vehicles

**What distance do drivers travel in a month \_\_\_\_\_ / year \_\_\_\_\_?**

**Do your drivers have to go off route to fuel now?**  Yes  No

If so, approximately how far? \_\_\_\_\_

**Is your fleet operation**  centralized or  decentralized? (check one)

**If you are using a fleet card, what is it you like or dislike about your current program?**

like: \_\_\_\_\_

\_\_\_\_\_

dislike: \_\_\_\_\_

\_\_\_\_\_

**How are you currently purchasing fuel?**

- Credit card
- Collecting receipts and reimbursing your drivers
- Fleet card

**What spending limits/security measures do you intend to initiate and monitor?**

- Fuel purchases
- Cash advances
- Maintenance
- Miscellaneous in-store purchases, such as cigarettes and soda

**What performance metrics do you want your fleet to achieve?**

- Reduced fuel consumption
- Less driver downtime
- Reduced slippage

**What do you most often measure when tracking annual fuel purchases?**

- Gallons
- Dollars

**What kind of reporting will be most helpful for managing your fleet?**

- Exception reports
- Performance reports
- E-receipts
- Purchase alerts

**What expectations do you have for customer service?**

- Turnkey setup
- Online management
- 24/7 access
- Live person

To discuss your results contact us at 800-899-0747.